

COACH INFORMATION



COACH MOVE-IN

- There is no marshalling yard.
- Coaches should be by the loading docks at 8 AM on Wednesday, January 29.
- Loading Docks Location |



COACH MOVE-OUT

- Tuesday, February 4 at 5:30 PM
- Coaches will be able to move out as soon as the Networking Floor is cleared for a path to the loading docks.



COACH AREA

- ABA is providing the carpet in the coach area.
- Any additional services/décor required (i.e. electric, furniture) is your responsibility to order and pay.
- Exhibitor kits will be available November 11.



REGULATIONS

- A maximum of one quarter tank of fuel or 5 gallons (19L) (whichever is least) is permitted. *Fuel applies to gasoline, diesel, CNG, LPG, etc. Must be verified by General Service Contractor's Traffic person prior to entering the building.
- Fuel tanks and fill openings are closed with a locking tank or it must be taped shut.
- Battery cables must be disconnected and the ends taped.
- All battery connections (disconnection and connection) shall be made by electricians regardless of booth size.
- A properly tagged set of keys to each vehicle must be left with the building prior to display. **BRING AN EXTRA SET OF KEYS**
- Tanks cannot be refueled or emptied inside the PCC.
- No repairs or alterations shall be made on vehicles.
- During non-show hours, vehicles must be locked.
- Fire extinguishers, in appropriate numbers and classifications, may be required.
- Floors under vehicle must be protected from any leakage, spillage or other potential damage.
- The carpet must be protected at all times. This can be done by putting out a run of plastic (for several vehicles) or if there is only one, this can be achieved by leapfrogging 2 pieces of plastic slightly larger than the length of the vehicle.
- While the vehicle is on display, plastic should be placed under the vehicle. The wheels should not rest directly on the carpet. A carpet square (scrap) should be placed under the wheels. At the very minimum, plastic should remain under the wheels. If doors need to be removed, the client will be charged for the removal and reinstallation of the doors. The client should be notified in advance if doors need to be removed so they can assess the cost with their budget. Carpet must be protected with visqueen while vehicle is being driven to destination for display.
- All vehicle locations must be shown on floorplans submitted to Fire Marshal for approval

EXHIBIT INFORMATION

**COACH
MOVE IN
WEDNESDAY
JAN. 29
8 AM**

**BOOTH
SET UP
FRIDAY
JAN. 31
8 AM - 6 PM**

**STAFFED
BOOTH HRS
SATURDAY
Feb. 1
1:30 PM - 6 PM**

**STAFFED
BOOTH HRS
SUNDAY
Feb. 2
9 AM - 6 PM**

**STAFFED
BOOTH HRS
MONDAY
Feb.3
9 AM - 6 PM**

**STAFFED
BOOTH HRS
TUESDAY
Feb.4
9 AM - 5 PM**

**MOVE
OUT
TUESDAY
FEB. 4
5:30 PM**